



**CROWN**

EVENTS & CONFERENCES

THE OFFICE



# CROWN METROPOL

## The Office

Experience contemporary luxury in its purest form at Melbourne's Crown Metropol hotel, home to 658 designer-inspired accommodation rooms including 34 studio style rooms, 12 residential spa accommodation rooms and 32 loft style suites.

If your visit is for business then The Office is Crown Metropol's business zone, where guests can organise their day, meet with clients and colleagues or simply work uninterrupted. The modern and sleek design provides the ideal backdrop for hosting meetings, presentations, intimate cocktails or private dinners.

The Office features four meeting rooms, each holding up to 40 guests theatre style, natural light, the latest in audio-visual technology, and a pre-function area offering 204sq metres of space. Operable walls are also featured in meeting rooms 2 and 3, allowing for a flexible layout.

Larger conferences can be accommodated at the adjacent Crown Conference Centre which can cater for up to 840 delegates.

There is also a dedicated business centre offering two small meeting rooms accommodating up to four guests and a private boardroom for up to 12 guests. Clean lines in the smaller meeting rooms and an abundance of natural light in the main boardroom provide a sleek and professional environment. You will also find state-of-the-art technological capabilities to take care of your meeting needs including, high-speed wireless internet, secretarial services, photocopying and printing facilities, and office equipment hire.

Meeting delegates can also enjoy catering services from Gordon Ramsay's *maze* restaurant, allowing guests to experience the restaurant's celebrated cuisine in the comfort of The Office meeting space.

We have a dedicated events team comprising of experienced meetings and conference organisers, each with the skills and knowledge to ensure you have a successful and outstanding experience.

## Contact

For meeting space enquiries and bookings please contact the Sales Team:

Telephone: +61 3 9292 6968 Fax: +61 3 9292 8692  
Email: [conferences@crownmelbourne.com.au](mailto:conferences@crownmelbourne.com.au)

For business centre enquires and bookings:

Telephone: +61 3 9292 8362 Fax: +61 3 9292 8451  
Email: [theoffice@crownmelopol.com.au](mailto:theoffice@crownmelopol.com.au)

For the latest information visit  
[www.crownmetropol.com.au](http://www.crownmetropol.com.au)  
8 Whiteman Street 3006 Victoria Australia

